



# Four Lanes Community Junior School

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26<sup>th</sup> April 2017

Dear Parents.

As you are aware Mrs Godliman will soon be leaving us to begin her maternity leave. Her last day will be Friday 5<sup>th</sup> May. I would therefore like to make you aware of the arrangements regarding the class for the remainder of the academic year.

The plan has been that Mrs Sanders and Mrs Dennis will share class teacher responsibility. However, Mrs Dennis is unfortunately absent through sickness and therefore Mrs Sanders has kindly agreed to take overall responsibility for the class with the exception of Monday and Wednesday afternoons until Mrs Dennis' returns. Mrs Adams, Year 4 Leader, will take the class on Monday afternoon and Wednesday afternoon as teachers have their lesson preparation time so the children will continue to have PE, Music and French. Mrs Godliman will of course do a thorough hand-over to Mrs Sanders. We hope that Mrs Dennis will return to work soon.

We all wish Mrs Godliman the very best and look forward to seeing the new addition to the family! If you have any questions or concerns please feel free to speak to Mrs Godliman, Mrs Adams or me.

Yours sincerely

Mrs C Martinez  
Headteacher

